

**ANDHRA PRADESH STATE
SEEDS DEVELOPMENT CORPORATION LTD.
(A GOVT. OF AP UNDERTAKING)
Regd. Office No 4-150, Prasadampadu, Ramavarappadu Post
Vijayawada - 521108**

**EXPRESSION OF INTEREST FOR EMPANELMENT FOR SUPPLY OF
PP CHEMICALS, WATER SOLUBLE FERTILISERS, GYPSUM, ZINC
SULPHATE, MICRO NUTRIENTS ETC., TO FARMERS THROUGH
RYTHU BHAROSA KENDRAS FROM THE YEAR 2023- 24**

**Ref. Notification No: HO/AP SEEDS/EOI/PESTICIDES&OTHER
INPUTS/23-24, dt.27-07-2023.**

PREAMBLE:

Technical Bids & Price Quotations are invited from reputed Manufacturers / Multi brand Distributors for supply of PP chemicals, Water Soluble Fertilizers, Gypsum, Zinc Sulphate, Micro Nutrients etc., to farmers through Rythu Bharosa Kendras from the year 2023-24.

Applications schedule can be downloaded from our website: www.apseeds.org and also www.apagrisnet.gov.in DD of Rs.10,000/- in favour of APSSDC Ltd., payable at Vijayawada shall be enclosed for each schedule.

The last date for submission of filled-in Applications at our Registered Office is **10-08-2023 up to 02-00 PM.**

Submission of Applications:

Application should be submitted for the following products in the Schedule for (Plant Protection Chemicals, Water Soluble Fertilizers, Gypsum, Zinc Sulphate, Micro Nutrients)

Each Application shall be submitted in a single cover with two separate parts in two separate sealed covers viz.,

- 1) **Technical information**
- 2) **Price Quotation for each product for the year 2023-24
(Market operated price)
(In two separate sealed envelopes).**

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EXPRESSION OF INTEREST FOR EMPANELMENT FOR SUPPLY OF PLANT PROTECTION CHEMICALS, WATER SOLUBLE FERTILISERS, GYPSUM, ZINC SULPHATE, MICRO NUTRIENTS ETC., TO FARMERS THROUGH RYTHUBHAROSA KENDRALU FOR THE YEAR 2023-24

SCHEDULE

- a) **NAME OF THE WORK: SUPPLY OF PLANT PROTECTION CHEMICALS, WATER SOLUBLE FERTILISERS, GYPSUM, ZINC SULPHATE, MICRO NUTRIENTS:**

ELIGIBILITY CRITERIA FOR EMPANELMENT

1. The applicant shall be a reputed Manufacturers / Multi Brand Distributors of PP chemicals Water soluble Fertilizers, Gypsum, Zinc Sulphate, Micro Nutrients for which they should possess statutory valid licenses (Manufacturing license / Marketing permission) issued under provisions of Fertilizer (Organic, Inorganic or Mixed) (Control) Order, 1985 / the Insecticides Act, 1968, from the competent authority. A copy of the Manufacturing licenses & Marketing permissions with relevant enclosures like Form 'O's, Principal Certificates shall be enclosed, otherwise their application for empanelment shall not be considered. They should produce the same in original for verification.
2. The successful applicant shall agree to supply the Products of Farmer choice through RBKs after pre testing by the Department of Agriculture, A.P.
3. It is the bounded responsibility of the Manufacturers / Multi Brand Distributors to renew their manufacturing license / marketing permissions in case they expire during the period of contract without which the agreement entered with the A.P State Seeds Development Corporation Ltd., stands cancelled.
4. The materials supplied under this contract shall conform to the technical standards prescribed by various schedules of Fertilizer (Organic, Inorganic or Mixed) (Control) Order, 1985 / Insecticides Act, 1968 and respective Bureau of Indian Standards.
5. Manufacturers / Multi Brand Distributors outside the State should have a branch office in Andhra Pradesh which is authorized to carryout marketing / business including invoicing of goods within the State of A.P and should have GST Registration for Andhra Pradesh. They should furnish the Office address in Andhra Pradesh compulsorily.

6. The Applicant shall have atleast 5 years experience in production and / o r marketing (as the case may be) of Plant Protection Chemicals, Water Soluble Fertilizers, Gypsum, Zinc Sulphate, Micro Nutrients business. They shall enclose a **declaration accordingly for about (5) years.**
7. The Applicant shall enclose the performance certificate from the Organization(s)/ Department(s) for the approved products which they have offered in Application for the last five (05) years.
8. The products which the Applicant wishes to quote must have label claim for the crops/group of crops for which a particular product is required by the Department. Any product without such label claim will not be considered.
9. Any Applicant whose product has been black listed in the past five years will be liable for rejection for that product. An undertaking to this effect shall be attached.
10. The applicant must have well equipped manufacturing facility with capability to produce and supply the required quantities to RBKs. The Empanelment Committee will have the right to inspect the manufacturing unit of the firm and if the Committee feels that the Company is not having the required machinery, technical personnel and other facilities which include financial back ground and capacity to execute orders, the empanelment is liable for cancellation.
11. The Manufacturers / Multi Brand Distributors are to deliver the pre-tested products to RBKs with in 48 hours after receipt of the indent and deliver the stock to RBKs at their own cost .
12. The supplied PP Chemicals, Water Soluble Fertilizers, Gypsum,zinc Sulphate, Micro Nutrients self-life should be a minimum period of one year from the date of supply.

INSTRUCTONS TO MANUFACTURER / MULTI BRAND DISTRIBUTOR:

1. The Manufacturers/ Multi brand distributors should submit their application on or before **10-08-2023, 02-00 PM duly** enclosing Demand draft for Rs.10,000.00 towards the non- refundable of application cost. Application without the DD will be rejected. The eligible manufacturer/ multi brand distributor shall deposit **Rs.2.00** lakh as EMD at the time of agreement. The DD shall be drawn in favour of APSSDC Ltd., payable at Vijayawada
2. The technical information, which contains details of Manufacturers / Multi Brand Distributors profile etc., and all document evidences pertaining to supply of PP Chemicals, along with specification and standards are to be furnished along with Application for Empanelment.
3. The rate (farmer selling price) quoted for the approved product and packing should be inclusive of all taxes, GST, duties. Cess, insurance, freight including loading and unloading etc., on FOL door delivery freight paid basis to RBKs in the state of AP. The rate shall also include inter-state taxes if any, the rate should be quoted on GST paid basis only.
4. The EMD of the technically qualified applicants, the EMD shall be refunded **without any interest** to the Manufacturers / Multi Brand Distributors only after satisfactory completion of contract. The EMD will be forfeited in case of unsuccessful suppliers during contract period and also if the terms and conditions in agreement are violated by them.
5. The Manufacturers / Multi Brand Distributors at the time of filing the Application, has to submit one saleable sample of each product as per the packing size indicated in the approved products list for which they offered rates in the Application, for physical verification purpose (not for analysis purpose as each batch & each consignment will be analyzed by Department before their distribution) failing which the application will be rejected. The sample should comply with all the requirements prescribed and approved by CIBRC. Supply of sample after the prescribed closing date and time will not be accepted under any circumstances. A list of the samples submitted shall be furnished.
6. All the approved information available in CIB & RC certificate should mandatorily match with the information available on the samples submitted.
7. The last date for submission of the application is **10.08.2023 Up to 02:00 PM** Preliminary scrutiny shall be conducted by the empanelment committee.
8. Price (farmer selling price) quotations of the Manufacturers/ Multi Brand Distributors whose Application is technically qualified, will only be opened and after opening of the price list, if it is found that the rates quoted are high and are not acceptable, the Technical Committee shall have the right to go for negotiations.

9. The proof of attested copies of the documents regarding the status of the manufacturing company should be attached to the Application.
10. The authorized person representing the Manufacturers / Multi Brand Distributor (a Directors/Senior employee who can take decisions on behalf of the company) shall invariably attach authorization letter obtained from the competent authority as per rules of the company, to sign and to participate in the empanelment process.
11. Any representative shall represent only one Manufacturer / Multi Brand Distributor with the authorization letter and valid identity to participate in the Process and the company intending to apply should ensure this.
12. The rates quoted in the price list offered by the Manufacturers / Multi Brand Distributors should valid up to One year from the date of the Agreement and the price is below the market operating price or not exceeding.
13. The Manufacturers / Multi Brand Distributor should also furnish the product wise annual production and the turnover for the last five years.
14. All the columns of the application shall be duly, properly and exhaustively filled in the rates and units/ packing size shall not be over written. The rates shall be both in figures and words.
15. The corrections, if any, must be signed by the applicant before submission itself. In the event of faulty information, the EOI is liable for rejection.
16. The Applicant should sign on each and every page of the application and on all the additional documents submitted.
17. The VC & MD APSSDCL and the Technical Committee reserves the right to reject the Application even after verification of Technical or price bids without assigning any reason whatsoever. Further, the Application can also be rejected due to delay in submission of documents sought for (or) if the supplier was a defaulter already in the previous transactions of Government supplies.
18. The Manufacturer / Multi Brand Distributor after approval shall execute an agreement in the fixed format on Rs.100/- Non Judicial stamp paper as per the existing procedure at his cost and submit, along with the acceptance letter within (7) days from the date of communication of acceptance of application by the APSSDCL.
19. The approved Manufacturer / Multi Brand Distributor shall not sell products of same specification during the relevant period at a lower price than the rates offered to APSSDCL to any agency or person anywhere in A.P. If such incident is noticed, the APSSDCL shall restrict all payments to such a lower rate and take further action as deemed fit.

20. The approved products in required quantities shall be supplied within 48 Hours on placement of purchase orders by APSSDCL to RBKs from time to time during the contract period. In case of delay in supply is noticed in more than 10 instances during contract period, the penal action i.e., 50 % of the cost of that product will be withheld & levied as penalty.
21. On placement and acceptance of purchase order, if the Manufacturers / Multi Brand Distributors defaults his obligation as per the terms of supply order, such Manufacturers / Multi Brand Distributors will be blacklisted duly terminating the contract Agreement. The APSSDCL reserves all rights to make alternative arrangements to procure them from any alternative source and the difference of excess cost paid, if any, will be recovered from the defaulting Manufacturers/ Multi brand distributors through appropriate action, besides forfeiting of EMD.
22. The approved Manufacturers / Multi Brand Distributors is solely responsible for the quality of the stocks supplied under this Empanelment application as per CIB & RC and also as per Insecticides Act, 1968 and Insecticides Rules – 1971 made thereunder with subsequent amendments, if any, wherever.
23. During the empanelment process/contract period, the APSSDCL representative(s) / Competent Authority of the department shall have the right to draw the sample and get the quality tested to ascertain their conformity to the standards as per specifications of existing CIB & RC.
24. The Manufacturers / Multi Brand Distributors shall arrange for drawal of Act Sample under Insecticide Act by the Department of Agriculture (QCIs) and get analytical reports from the Government Labs before dispatching the material to the destination points through PTL /Coding Centre. The QCIs should ensure that sample from each batch and each consignment should be drawn and get analyzed before allowing for dispatches.
25. The cost of analysis for the samples has to be borne by the Manufacturer / Multi Brand Distributor himself.
26. Materials, supplied without above mentioned batch and satisfactory analysis reports, will not be accepted by the APSSDCL.
27. In the event of any materials failing to confirm to the specifications on quality, the APSSDCL / Department of Agriculture has the right to reject them outright and the payments for the stocks liquidated from the particular batch of material shall be withheld and the balance material shall be taken back by the Manufacturer / Multi Brand Distributor at his own cost, besides the Manufacturer of Agriculture distributors rendering himself liable for prosecution. The payments, if released in respect of such Mis-branded stock shall also be refunded to the APSSDCL without raising any objection until the case is finalized.

28. The empaneled Manufacturer / Multi Brand Distributor shall not assign or transfer this contract or any part of it to other agencies/distributors. The manufacturer has to supply his own products only.
29. The products supplied shall have minimum 12 months of shelf life as on the date of supply to facilitate distribution.
30. The products supplied shall be with sound packing as per the IA-1968. Damaged containers/pouches/ packets, if any, shall be replaced by the manufacturer with sound packing at his own cost.
31. The Applicant shall be accountable for the quality and quantity (sub- standard/under weight) of the material supplied.
32. The APSSDCL reserves the right to accept/ reject/modify any or all the clauses without assigning any reasons what so ever and its decision will be final.
33. In case of any dispute or difference arising out of the empanelment process and terms of agreement between the two parties, the parties shall first settle the dispute through mutual and amicable discussions. If the dispute is not settled through such discussions, the matter shall be referred to the Commissioner and Director of Agriculture, AP at Guntur, who shall conduct arbitration as per provisions of Arbitration & Conciliation Act, 1996 and whose decision is final and binding on both the parties.
34. It is further agreed by both the parties that the courts of Vijayawada concerned alone have jurisdiction.
35. If, at any stage of empanelment process, it comes to knowledge that any Manufacturer of Agriculture distributors are involved in any fraudulent practice or misrepresentation of the facts or tried to influence the selection process or indulged in any corrupt activities in competing with others, the EOI Application/agreement can be rejected / cancelled and EMD forfeited.
36. The Applicant shall be liable for blacklisting and further prosecution, if he fails to adhere to the above conditions.
37. Invitation of applications for empanelment shall not confer any right on the applicant to insist for supply orders.
38. APSSDCL reserves the right to accept or reject in part or full or all the EOI applications/offers without assigning any reasons whatsoever.
39. The Manufacturer of Agriculture distributor should furnish the technical brochure, including items, usage, advantages of the approved products to the farmers.
40. Appropriate software shall be developed & maintained by AP State Seeds Development Corporation Ltd., to manage entire activity of indenting, supply, payments, reconciliation of stocks & accounts etc., The discretion to selection & finalization of the software vendor lies with the AP Seeds Development Corporation. The cost on development & maintenance of such software shall be borne by the empaneled firms on pro-rata basis as decided by the APSSDCL based on the number of products being offered to supply by the firms.

41. The empanelled firms shall agree to supply the products of farmer choice both on pre-payment and post payment basis. All the payment option *viz.*, Digital payment & Cash payment option shall be made available to the farmers.

TERMS OF PAYMENT:

1. The APSSDCL will endeavor to ensure prompt payment within 3 working days of delivery of the product to VAA / farmer at RBK.
2. Payment for the stocks supplied shall be made on receipt of the Company's GST invoices duly certified by the APSSDCL unit officers based on the proofs of stock receipt by the consignees to be furnished by the company with the tax invoices.

I/We have gone through the terms and conditions governing this empanelment and I/we would abide by the terms and conditions laid down in the application for supply of products.

Place:

Date:

Signature of the
Manufacturer /
Multi Brand Distributor
With seal of firm

List enclosures:

Annexure-I : List of Documents to be enclosed.

Annexure-II : Declaration on Rs.20/- Non Judicial stamp paper

Annexure-III: Affidavit on Rs.20/- Non Judicial stamped paper that the
Manufacturer / Multi brand Distributor is not black listed.

Annexure-IV: Authorization letter from the Manufacturer / Multi Brand
Distributor.

Annexure-V: Declaration by the Manufacturer/ Multi brand Distributor.

**TECHNICAL QUOTATION FOR SUPPLY OF PLANT PROTECTION
CHEMICALS, WATER SOLUBLE FERTILISERS, GYPSUM, ZINC SULPHATE,
MICRO NUTRIENTS**

1.	Name of the Manufacturer / Multi Brand Distributor.	
2.	Registered Office Address with Telephone/Fax Nos.	
3.	Previous Supply & Performance Particulars for the last five years (Pl. enclose separate sheet if space provided is not sufficient)	
4.	Income Tax Clearance particulars. (Latest certificate to be attached).	
5.	GST No.	No. Dt.
6.	List of PP Chemicals, Water Soluble Fertilizers, Gypsum, Zinc Sulphate, Micro Nutrients being manufactured by the company and their formulations.	
7.	Central Insecticides Board Registration Nos. & Validity dates for each of the products. (list to be enclosed)	No. Date:
8.	Label claims and shelf life approved by CIBRC (list)	
9.	Manufacturing License Nos. & their validity dates	No. Valid up to:
10	Whether manufacturing and quality control labs are accredited? If so furnish particulars.	
11	Manufacturing capacity of each product offered.	
12	Details of EMD Deposit.	DD No. Date: Bank: Amount

ANNEXURE - I**LIST OF DOCUMENTS TO BE ENCLOSED**

Sl. No	Documents to be enclosed to the EOI
1	Attested copies of requisite Manufacturing license, Marketing Permission in AP Principal Certificate, Registration Certificates issued by the competent Authority for the approved products offered by them as per the laws, rules and regulations in force.
2	Brief Profile of the Firm
3	Specifications of each product as per the regulations in force for that particular product.
4	Recent Analysis report/ Test report from the agency notified by the Government on the Products for which prices are offered.
5	Documents pertaining to GST registration or CST No. as applicable
6	Copy of PAN Card
7	Details of product wise quantities marketed in AP for the last Three Years
8	Annual production capacity of the firm (Quantity and value for each item to be indicated) for the last 3 years
9	Authorization letter from the Competent authority as per the rules of the company in case of any Official/person representing the Company to participate in the process.
10	Catalogue of the approved products offered indicating specifications, standards and quality confirmation as per CIBRC.
11	Audited accounts balance sheet for the last 3 years
12	Income Tax assessment certificate for the last 3 years
13	Product wise, whole sale, dealer & retail price for last 3 years

On Rs.20/- Non Judicial stamp
paper

ANNEXURE - II

DECLARATION

1. I/We have read and understood the terms and conditions of Empanelment schedule relevant to the Notification no. **HO/AP SEEDS/PESTICIDES/2023-24**, dated 27-07-2023 and I/We have submitted the Annexures in accordance with the terms and conditions of the above Notification and schedule.
2. I/We shall not sell the products being quoted through this Schedule and Price Quotation, at a lower price either to Government / Private in the State of Andhra Pradesh by way of giving any additional trade discount or incentives. If such instance is noticed, the APSSDCL can restrict all payments to such a lower rate apart from initiating penal action.
3. The information furnished in the Application are true and factual and I/We clearly understand that our Application is liable for rejection, if any vital information is found either not true or incorrect at any point of time.

SINGATURE OF THE MANUFACTURER
MULTI BRAND DISTRIBUTOR
WITH SEAL OF SUPPLYING AGENCY

PLACE:

DATE:

On Rs.20/- Non Judicial stamp
paper

ANNEXURE – III

(DECLARATION FOR NOT BLACKLISTED)

To
The VC & MD
APSSDC Ltd.,
A.P., Vijayawada

Dear Sir/ Madam,

Sub:

Ref: _____

* * * * *

I / We _____
hereby

confirm that our Company has not been ever banned or blacklisted by
any Government Organization / Financial Institutions/ Court/ Public
Sector Unit/ Central Government till date.

Place:

Date:

SINGATURE OF THE
MANUFACTURER/
MULTI BRAND DISTRIBUTOR

Official Name:

Designation:

Seal

ANNEXURE – IV

(AUTHORISATION LETTER FROM THE MANUFACTURER/ MULTI BRAND DISTRIBUTOR)

To
The VC & MD
APSSDC Ltd.,
A.P., Vijayawada

Dear Sir/Madam,

Sub: Ref: No. _____

* * * * *

I / We _____ (Manufacturer / Multi Brand Distributor) hereby certify that Sri _____ is working as _____ (Designation) in our company and he is authorized to represent our company in submitting the application for the products and to conclude the contract with you.

We are confident that Sri _____ is having the ability to represent us and provide full support in making your empanelment successful. Further we authorized him to furnish the required technical information and to quote and negotiate the prices on our behalf and his decisions are binding on us.

Signature of Authorized Representative:

Attested

Signature of the
Manufacturer / Multi
Brand Distributor

Name :

Designation:

Seal :

ANNEXURE-V

**DECLARATION OF MANUFACTURER / MULTI BRAND
DISTRIBUTOR**

I/We have gone through the Terms & Conditions governing the request for EMPANELMENT and abide by the terms & conditions laid down in the Application with regard to supply of the approved products.

Place:	Name
Date:	Signature of the Manufacturer/ Multi brand distributor.
	Address with seal

ANDHRA PRADESH STATE SEEDS DEVELOPMENT CORPORATION LTD.
PRASADAMPADU, RAMAVARAPUPADU POST, VIJAYAWADA-521108,
apseedsmrkt@gmail.com

AP Seeds/PP Chemicals/Tenders/2023-24/005

Dt:27-07-2023

EOI (EXPRESSION OF INTREST) NOTIFICATION

Applications are invited from reputed Manufacturer / Multi Brand Distributor for Empanelment for supply of **Plant Protection chemicals, Water Soluble Fertilizers, Gypsum, Zinc Sulphate, Micro Nutrients** etc., to farmers through **Rythu Bharosa Kendras (RBKs)** from the year 2023-24 in the state of AP. Last date for submission of applications: 10.08.2023 upto **(02.00 PM)**. Please refer to our website: www.apseeds.ap.gov.in and Dept. of Agriculture website: www.apagrisnet.gov.in for schedules, specifications, terms & conditions and other details.

VICE CHAIRMAN AND
MANAGING DIRECTOR